

Hello,

Thank you for your upcoming participation in Kirurgveckan 2022. During Kirurgveckan, all participants can download an app where they find the program, sponsors, and exhibitors as well as all other important info. You also have the opportunity to post information about your company in the app, see below how it works.

### **Account**

Go to your account via the following link: {{invite\_link}}

The account is personal, so if you wish to distribute access to another person, you need to notify us of this, together with their email address, to [support+kirurg2022@appinconf.com](mailto:support+kirurg2022@appinconf.com).

Once you have logged in to the platform, you will access your digital information page by:

1. Click on your name in the upper right corner
2. Then click on *Min deltagarprofil*
3. Then click on the link that says *Besök utställaren* to get to your page
4. If you want to edit your page, click on the Edit icon in the upper right corner.

### **Material**

The following materials can be added and will be used in the app:

- Logo - file format in PNG or JPG / JPEG and size of at least 400 x 400 px.
- Information text - this text can contain links, email addresses, and images, and be formatted with e.g. bold, etc.
- Documents - PDF file format, where the size should be less than 5 MB per document.

Changes can also be made during Kirurgveckan 2022 and the app will be updated automatically.

### **Deadline**

The above material should be updated no later than August 14. This is because all registered participants at Kirurgveckan 2022 are expected to have access to the app from August 15. From that date, participants will thus be able to visit your information page.

### **Support**

If you have any questions about the above, please contact [support+kirurg2022@appinconf.com](mailto:support+kirurg2022@appinconf.com) or 046-270 60 60 which is staffed Monday to Friday, 09.00-16.00 (CEST).

For other questions regarding your participation as an exhibitor at Kirurgveckan 2022, please contact Bosse Magnusson at [bo.magnusson@travekoscandinavia.se](mailto:bo.magnusson@travekoscandinavia.se) or +46 703 32 3390.

Regards

Support for Kirurgveckan 2022